

**REGULAR MEETING  
BOARD OF TRUSTEES  
TOWNSEND SCHOOLS K-12 DISTRICT #1  
LIBRARY COMMUNITY ROOM  
TUESDAY, SEPTEMBER 11, 2018 6:00 PM**

The regular meeting of the trustees of Townsend Schools was held on this date with the following board members present: Shaun Scott, Kevin McDonnell, Vanessa Flynn, Jason Noyes and others: Stacy Sommer, Lisa Larson, Jemma Loughery, Brad Racht, Christina Hartmann, Sheri Heavrin, Erik Wilkerson and Pam Watson.

ATTENDANCE

Chairman Scott called the meeting to order at 6:03 pm and allowed for public comment.

CALL TO ORDER

Stacy Sommer was present to inform the Board of the new proposed playground. She presented the budget, the funding, the timeline and the possible new fence. The District will follow up with the insurance company and law enforcement with the proposed designs.

PLAYGROUND

Jason Noyes made a motion to approve the consent agenda items.

- August 14, 2018 regular meeting minutes
- September Claims (#25654 - #25745 for \$85,515.13)

APPROVE MINUTES

Kevin McDonnell seconded the motion. All voted in favor.

APPROVE BILLS

Chairman Scott will ask Todd Olson if he would be willing to be appointed as board member.

APPOINT BOARD MEMBER

After discussion about the National FFA convention and the approval of volunteers, Vanessa Flynn made a motion to approve the two students for the FFA out of district travel for the National FFA Conference in October. Jason Noyes seconded the motion. All voted in favor.

FFA OUT-OF-STATE TRAVEL

Kevin McDonnell made a motion to approve Hugh Braaten and Marlow Leachman for the FFA volunteers. Jason Noyes seconded the motion. All voted in favor.

VOLUNTEERS

Jason Noyes made a motion to approve the door-to-door Individual Transportation Contract for the Diehl family as presented. Vanessa Flynn seconded the motion. All voted in favor.

INDIVIDUAL  
TRANSPORTATION  
CONTRACT

Kevin McDonnell made a motion to approve the Student Attendance Agreements as presented for the Fryer and Cooper Families. Jason Noyes seconded the motion. All voted in favor.

STUDENT ATTENDANCE  
AGREEMENTS

Vanessa Flynn made a motion to approve the fifth grade overnight field trip to the Montana Learning Center. Kevin McDonnell seconded the motion. All voted in favor.

5<sup>th</sup> GRADE OVERNIGHT TRIP

The Board tabled the bus barn action but will continue to research the process for building a bus barn.

BUS BARN

The Board discussed the possibility of purchasing the building at 114 N. Spruce Street. They discussed the usage options of the building and will continue to research funding. The Board felt Supt. Wilkerson should make an offer contingent upon financing, inspection and approval of the Board. Supt. Wilkerson will make an offer of \$80,000.

PURCHASE PROPERTY

Kevin McDonnell made a motion to approve the following policy as presented in their second reading:

- 2105R – Grade Organization – Second Reading
- 2120R – Curriculum Development, Content, and Assessment

POLICY

Jason Noyes seconded the motion. All voted in favor.

Jason Noyes made a motion to approve the following policy as presented as reviewed:

- 2130 – Program Evaluation and Diagnostic Tests – As Reviewed
- 2132R – Student and Family Privacy Rights – As Reviewed
- 2140 – Guidance and Counseling – As Reviewed
- 2151 – Interscholastic Activities – As Reviewed

Kevin McDonnell seconded the motion. All voted in favor.

Kevin McDonnell made a motion to approve the following policy as presented in its first reading:

- 2158 – Family Engagement (MTSBA) – First Reading

Jason Noyes seconded the motion. All voted in favor.

Jason Noyes made a motion to approve the following policy as presented as being reviewed:

- 2160 – Title I Parental Involvement – As Reviewed
- 2160P – Title I Parental Involvement – As Reviewed

Kevin McDonnell seconded the motion. All voted in favor.

Kevin McDonnell made the motion to accept the resignation of Desiree Taves. Jason Noyes seconded the motion. All voted in favor.

RESIGNATION

Vanessa Flynn made a motion to hire Nicole Altman for a Paraprofessional position for the 2018-2019 school year. Jason Noyes seconded the motion. All voted in favor.

PARAPROFESSIONAL

Jason Noyes made a motion to hire Matthew Nelson for the Library substitute and Nicole Clevenger as a substitute. Vanessa Flynn seconded the motion. All voted in favor.	LIBRARY SUBSTITUTE SUBSTITUTE
Jason Noyes made a motion to hire Pam Watson as the Medicaid Billing Administrator. Kevin McDonnell seconded the motion. All voted in favor.	MEDICAID BILLING
Kevin McDonnell made a motion to hire Kim Gilligan, Gary Bauman, Kristen Wheeling, Daniel Wyse, and Jordan Jensen as the After school Program Staff. Jason Noyes seconded the motion. All voted in favor.	AFTER SCHOOL PROGRAM HIRES
The board reviewed the Strategic Planning Process. There will be a community Strategic Planning session on September 26, 2018 at 7:30 pm.	STRATEGIC PLANNING
Elementary Principal Brad Racht’s report included: smooth start to the school year, teacher requests, enrollment numbers, PIR days, MTSS and ice cream social.	EL PRINCIPAL REPORT
High School Principal Sheri Heavrin’s report included: first days, enrollment/schedules, Montana Digital Academy, freshman orientation, free college credits, homecoming week, and upcoming events.	HS PRINCIPAL REPORT
Superintendent Erik Wilkerson reported on: kitchen award, MCEL, strategic plan, school projects, and start of school.	SUPERINTENDENT REPORT
The meeting adjourned at 8:35 pm.	ADJOURNMENT

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Shaun Scott – Chairman

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Pam Watson – District Clerk