

**REGULAR MEETING  
BOARD OF TRUSTEES  
TOWNSEND SCHOOLS K-12 DISTRICT #1  
LIBRARY COMMUNITY ROOM  
TUESDAY, OCTOBER 9, 2018 6:00 PM**

The regular meeting of the trustees of Townsend Schools was held on this date with the following board members present: Shaun Scott, Kevin McDonnell, Vanessa Flynn, Jason Noyes, Todd Olson and others: Leroy Cooper, Doug Ellis, Mark Steingruber, Gerry Higgins, Brad Racht, Sheri Heavrin, Christina Hartmann, Erik Wilkerson and Pam Watson.

ATTENDANCE

Chairman Scott called the meeting to order at 6:03 pm and allowed for public comment.

CALL TO ORDER

Jason Noyes made a motion to approve the consent agenda items.

APPROVE MINUTES

- September 11, 2018 regular meeting minutes
- September 26, 2018 special meeting minutes
- October Claims (#25746 - #25823 for \$86,575.70)

APPROVE BILLS

Vanessa Flynn seconded the motion. All voted in favor.

Jason Noyes made a motion to appoint Todd Olson to replace Tim Richtmyer until the regular May election. Vanessa Flynn seconded the motion. All voted in favor. Mr. Olson was given the Oath of Office by Doug Ellis, County Supt. of Schools.

BOARD APPOINTMENT

Jason Noyes made a motion to approve student attendance agreements for Hunter Dobbs and Cecelia Tharp. Vanessa Flynn seconded the motion. All voted in favor.

APPROVE STUDENT  
ATTENDANCE  
AGREEMENTS

Mr. Wilkerson explained the two proposals for the District's beverage carrier. Representatives from both Coca Cola and Pepsi were present. Todd Olson made a motion to table the consideration of the beverage choice until the November meeting. Vanessa Flynn seconded the motion. All voted in favor.

APPROVE BEVERAGE  
CONTRACT (Tabled)

Mr. Wilkerson updated the Board on the Interlocal Agreement with Carroll College. Kevin McDonnell made a motion to approve the Interlocal Agreement between Townsend School and Carroll College as presented. Jason Noyes seconded the motion. All voted in favor.

APPROVE CARROLL  
COLLEGE AGREEMENT

The Board briefly discussed the property purchase at 114 N. Spruce. Because the District would need to obtain a loan for the purchase, they have decided not to pursue the purchase.

PROPERTY FOR SALE

After discussion about the bus barn project, Jason Noyes made a motion to approve the RFQ as amended. Todd Olson seconded the motion. All voted in favor.

APPROVE BUS BARN  
CONSTRUCTION

The Board reviewed the Strategic Plan. Scheduling considerations were discussed. Jason Noyes made a motion to approve the Strategic Plan for 2018 as amended. Vanessa Flynn seconded the motion. All voted in favor.

APPROVE STRATEGIC PLAN

Jason Noyes made a motion to approve policy 2158R – Family Engagement for second reading. Kevin McDonnell seconded the motion. All voted in favor.

APPROVE POLICY

Kevin McDonnell made a motion to approve the following policies as reviewed:

- 2161R – Special Education
- 2161P – Special Education
- 2162R – Section 504 of the Rehabilitation Act of 1973
- 2162P – Section 504 of the Rehabilitation Act of 1973
- 2163 – Traffic Education
- 2166 – Gifted Program
- 2167 – Correspondence Courses
- 2168R – Distance Learning Courses
- 2170 – Digital Academy

Jason Noyes seconded the motion. All voted in favor.

Jason Noyes made a motion to delete policy 2170P. Vanessa Flynn seconded the motion. All voted in favor.

Kevin McDonnell made a motion to approve Ginny Poole as a long-term substitute during the 2018-2019 school year. Jason Noyes seconded the motion. All voted in favor.

HIRE LONG TERM  
SUBSTITUTE

Jason Noyes made a motion to approve Desiree Taves, Harlan Conroy as substitutes pending acceptable background checks, and Madison Korthals for After School Program worker for the 2018-2019 School year. Vanessa Flynn seconded the motion. All voted in favor.

HIRE SUBSTITUTE  
HIRE AFTER SCHOOL

Brad Racht, Elementary Principal, reported on Fall Fest, parent/teacher conferences, conservation day, advisory and field experiences.

ELEMENTARY PRINCIPAL  
REPORT

Sheri Heavrin, High School Principal, reported on Homecoming week, parent/teacher conferences, HS leadership team goals, walking man assembly, MASSP region 3 update, and upcoming events.

HIGH SCHOOL PRINCIPAL  
REPORT

Superintendent Erik Wilkerson reported on: MCEL, committee assignments, committee meetings and enrollment.

SUPERINTENDENT REPORT

The meeting adjourned at 8:30 pm.

ADJOURN

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Shaun Scott – Chairman

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Pam Watson – District Clerk