

**REGULAR MEETING  
BOARD OF TRUSTEES  
TOWNSEND SCHOOLS K-12 DISTRICT #1  
LIBRARY COMMUNITY ROOM  
TUESDAY, MAY 10, 2016 6:00 PM**

The regular meeting of the trustees of Townsend Schools was held on this date with the following board members present: Jamie Williams, Marvin Reddick, Kevin McDonnell, Shaun Scott, Tim Richtmyer and others: Riley Lynn, Doug Ellis, Lisa Larson, Nick Korthals, Brad Racht, Sheri Heavrin, Erik Wilkerson and Pam Watson.

ATTENDANCE

Chairman Reddick called the meeting to order at 6:00 pm and allowed for public comment.

CALL TO ORDER

Tim Richtmyer made a motion to approve the consent agenda items.

- April 12, 2016 regular meeting minutes
- April 13, 2016 special meeting minutes
- April Claims (#23139 – #23273 for \$163,320.08 )

APPROVE MINUTES

APPROVE BILLS

Jamie Williams seconded the motion. All voted in favor.

Doug Ellis, County Superintendent, was present to give Tim Richtmyer and Shaun Scott the oath of office. By acclamation, Tim was elected to a one-year term and Shaun was elected to a three-year term.

ELECTION BY  
ACCLAMATION

At 6:06 pm the Board went into executive session and reconvened at 6:32 pm. Mr. Richtmyer left.

EXECUTIVE SESSION

Jamie Williams nominated Marvin Reddick for Board Chairman and Kevin McDonnell as Vice-Chairman. Shaun Scott seconded the nomination. All voted in favor.

REORGANIZE

Jamie Williams made a motion to appoint Pam Watson as District Clerk. Shaun Scott seconded the motion. All voted in favor.

APPOINT CLERK

**Student Services Committee**

Jamie Williams, Shaun Scott, Alternate – Kevin McDonnell

**Curriculum Committee**

Marvin Reddick, Shaun Scott, Alternate – Jamie Williams

**Operations Committee Insurance & Facilities**

Jamie Williams, Tim Richtmyer, Alternate – Marvin Reddick

**New Committee-Operations Committee -Community Involvement**

Kevin McDonnell, Tim Richtmyer, Alternate - Marvin Reddick

**Operations Committee Community –Negotiations**

Kevin McDonnell, Marvin Reddick, Alternate - Shaun Scott

**Library Board**

Marvin Reddick, Tim Richtmyer

REORGANIZE

Kevin McDonnell made a motion to approve 2016-2017 MHSA dues. Shaun Scott seconded the motion. All voted in favor.	MHSA DUES
Mr. Richtmyer returned.	
Shaun Scott made a motion to approve camera installations and upgrades as presented. Kevin McDonnell seconded the motion. All voted in favor.	APPROVE CAMERAS
Tim Richtmyer made a motion to approve the sprinkler installation. Jamie Williams seconded the motion. All voted in favor.	APPROVE SPRINKLER
Kevin McDonnell made a motion to request the County to conduct 2016-2017 elections. Tim Richtmyer seconded the motion. All voted in favor.	REQUEST COUNTY TO CONDUCT ELECTIONS
Jamie Williams made a motion to approve the student Attendance Agreements for 2016-2016 with the Dobbs and Paveo families. Tim Richtmyer seconded the motion. All voted in favor.	APPROVE STUDENT ATTENDANCE AGREEMENTS
Riley Lynn, Student Representative, reported on athletics and activities.	STUDENT REP REPORT
Tim Richtmyer made a motion to hire Cassie Koch for the High School Math position. Kevin McDonnell seconded the motion. All voted in favor.	HIRE HS MATH Cassie Koch
Jamie Williams made a motion to approve the administration contracts for Pam Watson-District Clerk, Brad Racht-Elementary Principal and Sheri Heavrin-High School Principal as presented. Shaun Scott seconded the motion. All voted in favor.	CONTRACTS Pam Watson, Brad Racht Sheri Heavrin
Tim Richtmyer made a motion to hire the 2016-2017 Certified teachers as presented. (List included in minute book.) Jamie Williams seconded the motion. All voted in favor.	HIRE CERTIFIED STAFF
Tim Richtmyer made a motion to hire the 2016-2017 Classified staff as presented. (List included in minute book.) Jamie Williams seconded the motion. All voted in favor.	HIRE CLASSIFIED STAFF
Jamie Williams made a motion to approve the hiring of all 2016-2017 coaching and advisor positions. Shaun Scott seconded the motion. All voted in favor.	HIRE COACHES AND ADVISORS
Shaun Scott made a motion to hire Lori Morris as Drama Pianist at \$1000 per musical play. Jamie Williams seconded the motion. All voted in favor.	HIRE DRAMA PIANIST

Mr. Richtmyer left.

After some discussion about principal positions and the student services position, Shaun Scott made a motion to advertise for an Elementary Dean of Students Position. Jamie Williams seconded the motion. All voted in favor.

ADVERTISE EL DEAN  
OF STUDENTS POSITION

Jamie Williams made a motion to hire Julie Diehl as substitute. Kevin McDonnell seconded the motion. All voted in favor.

HIRE SUB

Shaun Scott made a motion to approve 2016-2017 contracts for Kallie Audet - Summer Counselor with work days to be determined by Supt. Wilkerson.

HIRE EXTRA DUTY  
Counselor

Jamie Williams made a motion to offer 2016-2017 contracts to Angie Giono - Head Librarian, and Darlene Beck and Laura Ascherman- Dual Credit classes. Shaun Scott seconded the motion. All voted in favor.

Librarian, Dual Credit

Shaun Scott made a motion to accept the resignations of Sara Bair-Volleyball, Kade Kimball-HS Special Education, Tiffany Moos-Cheer Advisor, Lisa Richards-Elementary Counselor, Amanda Hazlett-Speech and Drama, and Kami Simmons-Asst. Volleyball. Jamie Williams seconded the motion. All voted in favor.

ACCEPT RESIGNATIONS

Elementary/Middle School Principal Brad Racht reported on: kindergarten roundup, projections for next year, end of year plans, and 8<sup>th</sup> grade awards night.

EL PRINCIPAL REPORT

High School Principal Sheri Heavrin's report included: foster family, tech committee update, class scheduling, student handbook, Graduation Matters awards, upcoming events, Ag Day, and last day of school.

HS PRINCIPAL REPORT

Superintendent Erik Wilkerson's report included: mental health services, driver's education vehicle, sprinkler update, education foundation, inventory valuation, and DNRC audit.

SUPT. REPORT.

The meeting adjourned at 8:00 pm. The next regular meeting will be held at 6:00 pm on June 14th.

ADJOURNMENT

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Board Chairman-Marvin Reddick

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District Clerk-Pam Watson