

**REGULAR MEETING  
BOARD OF TRUSTEES  
TOWNSEND SCHOOLS K-12 DISTRICT #1  
LIBRARY COMMUNITY ROOM  
TUESDAY, DECEMBER 11, 2018 6:00 PM**

The regular meeting of the trustees of Townsend Schools was held on this date with the following board members present: Shaun Scott, Kevin McDonnell, Vanessa Flynn, Jason Noyes, Todd Olson and others: Coke Lehrkinds representatives, Pepsi Harrington representatives, Brad Racht, Christina Hartmann, Sheri Heavrin, Erik Wilkerson and Pam Watson.

ATTENDANCE

Chairman Scott called the meeting to order at 6:02 pm and allowed for public comment.

CALL TO ORDER

Jason Noyes made a motion to approve the consent agenda items.

- November 13, 2018 regular meeting minutes
- November 27, 2018 special meeting minutes
- November Claims (#25914 - #25968 for \$96,844.81)

APPROVE MINUTES

APPROVE BILLS

Todd Olson seconded the motion. All voted in favor.

Kevin McDonnell made a motion to approve the beverage contract with Harrington Pepsi for the five-year contract as presented. Todd Olson seconded the motion. There was some discussion about the five-year or ten-year contract and the difference of up-front donations. All voted in favor. The contract will begin approximately July 1, 2019.

BEVERAGE CONTRACT

The Board discussed the criteria for the bus barn alternate delivery process. Todd Olson made a motion to approve the amended Criteria for Alternative Project Delivery Contract as presented. Jason Noyes seconded the motion. All voted in favor.

ALTERNATE DELIVERY

Jason Noyes made a motion to approve the RFP (Project Goal and Scope of Services and the Selection Schedule) as presented with the remainder of the RFP to be finalized by the facilities committee. Vanessa Flynn seconded the motion. All voted in favor.

BUS BARN

Jason Noyes made a motion to approve the Adult Education Classes offered starting in January as presented. Todd Olson seconded the motion. All voted in favor

ADULT EDUCATION  
CLASSES

Jason Noyes made a motion to approve the following policy in its second reading:

- 2171R – Significant Writing Program – Option 2

APPROVE POLICY

Kevin McDonnell seconded the motion. All voted in favor.

Vanessa Flynn made a motion to approve the following policy in its first reading.

APPROVE POLICY

- 8225 – Tobacco Free Policy

Jason Noyes seconded the motion. All voted in favor.

The following policies were tabled:

- 2309R – Library Materials
- 2310R – Selection of Library Materials
- 2311 – Instructional Material
- 2311P – Selection, Adoption and Removal of Textbooks and Instructional Materials (district only)

Superintendent Wilkerson stated that there has been no interest in the girl’s c-squad basketball coach at this time.

“C” SQUAD GIRLS

Todd Olson made a motion to hire John Kougioulis for substitute in maintenance, kitchen, and custodial, William Boston for substitute in custodial, Kristen Swenson and Sheridan Lang as teacher substitutes – all pending successful background checks. Jason Noyes seconded the motion. All voted in favor.

HIRE SUBSTITUTES

Amanda Bergstad, student representative, reported on Spanish club selling items, bulldog time on Friday, student council food drive, and the up-coming pickle ball tournament.

STUDENT REPRESENTATIVE REPORT

The Board briefly discussed the Strategic Plan.

STRATEGIC PLAN

Elementary Principal Brad Racht reported on: holiday events/concerts, water pipe issues, and transitioning students.

EL PRINCIPAL REPORT

High School Principal Sheri Heavrin reported on: Montana Digital Academy (MDA) success-recovery credit, OPI HiSet Option Program, Tech Committee update, HS Christmas Extravaganza, and upcoming events.

HS PRINCIPAL REPORT

Superintendent Erik Wilkerson’s report included: facilities meeting January 28, 2019, safety committee meeting, wood energy grant from DNRC, dual credit classes, and drivers education car accident.

SUPERINTENDENT REPORT

The meeting adjourned at 7:05 pm.

ADJOURNMENT

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Shawn Scott – Chairman

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Pam Watson – District Clerk