

**BUILDING PROJECT COMMITTEE MEETING
TOWNSEND SCHOOLS K-12 DISTRICT #1
LIBRARY CLASSROOM
MONDAY, APRIL 1, 2019, 6:30 PM**

A special meeting took place on this date with the following board members present: Shaun Scott, Kevin McDonnell, Jason Noyes, Todd Olson and others: Janell Robischon, Kelsey Flynn, Tony Perpignano, Tyece Pool, Sheri Heavrin, Christina Hartmann, Jim Riddle, Duane Halverson, Tom Helm, Brad Racht, Jessica Crusch, Allison Bakken, Mike Koehnke, Jacob Hoppe, Don Peace, Erik Wilkerson and Pam Watson.

ATTENDANCE

Superintendent Erik Wilkerson called the meeting to order at 6:40 pm.

CALL TO ORDER

Kevin McDonnell will be the Chairman of the committee and Jason Noyes will be the Vice-Chairman. Those positions will be formally assigned at the next school board meeting.

After discussion, the group created the committee name as Building Project Committee. The committee will consist of all the members that have been attending the meetings. There may be sub-committees in the future.

NAME OF COMMITTEE

Supt. Wilkerson stated that he and committee members will take trips to tour new schools that have been constructed in nearby communities. Supt. Wilkerson and Kevin McDonnell will speak to a construction management company.

The purpose of the Building Project Committee will be to establish the needs of a new elementary school, inform the community of all aspects of a new building, give tours to committee members and community members, give presentations to the public and also post presentations on the school website. The goal is to have all information out to the public and have the best plan so that this will only be done once. The committee feels that there needs to be complete transparency.

PURPOSE

Supt. Wilkerson will be meeting with Ameresco and possibly another company to discuss conducting the required OPI Facilities Condition Inventory.

FCI

Supt. Wilkerson would like to have a presentation of the major issues as to why the district is in need of a new building. Safety is the biggest issue.

SAFETY ISSUES

The committee listed the following issues:

- Physical safety issues
- Entry safety issues
- Fresh air exchange

- Potential growth
- Delivery truck issues
- Proper media aspects
- Lunch room issues
- Lack of space

The next meeting will be held May 6th at 5:30 pm starting with a tour of the elementary building with the committee meeting taking place at 6:30 pm.

NEXT MEETNIG

Kevin McDonnell stated that the committee could come up with a general idea of the cost of a project. Tom Helm will present some thoughts about a building plan.

BUILDING PLAN

Jason Noyes would like to put out a request to teachers for them to give their ideas of instructional space that they would envision in a new building. For the next meeting he would like all committee members to give two reasons why a new elementary building should be constructed and two reasons why a new building should not be built.

TEACHER/COMMITTEE
REQUESTS

The meeting adjourned at 7:45 pm.

ADJOURNMENT

Kevin McDonnell
Committee Chairman

Pam Watson
District Clerk